

## **SCHEDULE "B"**

**To BY-LAW NO. 69-2008**

### **MUNICIPALITY OF MORRIS-TURNBERRY**

#### **ENTRANCE POLICIES**

The Municipal Roads Department shall consider the following criteria when reviewing all applications for new entrances or alterations to entrance:

- (a) protection of the public through the orderly control of traffic movements onto and from Municipal roads.
- (b) maintenance of the traffic carrying capacity of the Municipal road network.
- (c) Protection of the public investment in Municipal road facilities
- (d) Minimizing Municipal expenditures on maintenance of private entrance ways.
- (e) Providing legal access onto Municipal roads from adjacent private property.

#### **Definitions**

- Field Entrance:** provides access to agricultural fields.
- Farm Entrance:** provides access to farm buildings and agricultural lands.
- Residential Entrance:** provides access to residential facilities of four units or less.
- Commercial/Industrial Entrance:** provides access to a development where goods are manufactured or sold to the public and includes residential facilities of five or more units.
- Temporary Entrance:** provides access to properties for a limited period not to exceed one year for the purpose of construction, repairs or improvement on that property or to facilitate a staged development.

### Location of Accesses

The Municipality may restrict the placement of an access onto the Municipal road in the interest of public safety. New accesses must be located so as to provide:

- (a) no undue interference with the safe movement of public traffic, pedestrians, or other users of the highway.
- (b) favourable vision, grade, and alignment conditions for all traffic using the proposed access to the Municipal road.

In general, new entrances **will not be permitted** at the following locations:

- (a) along a lane which is identified for the purpose of an exclusive vehicular turning movement.
- (b) in close proximity to intersection.
- (c) within daylight triangles at intersections.
- (d) where the following minimum sight distance requirements are not met.

#### Speed Limit

#### Minimum Sight Distance

40 km/hr	70 metres
50 km/hr	135 metres
60 km/hr	165 metres
70 km/hr	180 metres
80 km/hr	200 metres
90 km/hr	210 metres

#### Note:

Sight distance shall be measured from an eye height of 1.05 metres measured 3.0 metres from outer edge of the traffic lane to passenger car lights designated as 0.60 metres above the roadway surface.

### Design Standards

#### **Entrance Grade:**

The finished surface of the access must drop away from the edge of the highway driving surface at a slope of not less than 2% to at least the edge of shoulder rounding.

**Field Entrance:** Shall be surfaced with at least 150 mm (6") pit run gravel (Gran. "B"), and where a culvert is required its length must sufficient to provide a 1:1 slope up from the ditch invert to entrance width of 6.0 metres.

**Farm or Residential Entrance:** Shall be surface with at least 150 mm (6") crushed gravel (Gran."A"), and where a culvert is required its length must be sufficient to provide a 1:1 slope up from the ditch invert to an entrance width of 6.0 metres.

**Commercial/Industrial Entrance:** Shall be surfaced with hot-mix asphalt and where a culvert is required its length will be dictated by the entrance design which will be site specific having regard for number and type of vehicles expected to utilize the entrance.

**Curbs and/or Headwalls:** No curb or headwall can extend above the surface of the roadway shoulder within the limits of the shoulder and its rounding. All curbs and headwalls are constructed at the sole expense and risk of the applicant.

**Maintenance of Entrances:** Property owners having access to a Municipal road are fully responsible of the maintenance of the access including the removal of snow and ice and keeping the portion of the access within the highway in a safe condition for vehicular traffic.

A culvert installed under the terms of the access permit shall become the property of the Municipality upon acceptance of the work and all subsequent maintenance, repairs, alterations, etc. shall be the responsibility of the Municipality except where the culvert crosses a municipal drain in which case the maintenance will be the responsibility of the Municipality with costs shared in accordance with the By-law.

**Curb and Gutter:** Where curb and gutter exists at the location of the proposed entrance, the applicant will be required to construct a curb cut at the entrance location if required. The existing curb shall be removed and replaced using material acceptable to Road Supervisor or altered in accordance with the Road Supervisor's requirements. The area between the curb and sidewalk is to be paved with hot-mix asphalt, concrete or paving stones in accordance with the Road Supervisor's requirements. If there is no sidewalk, the entrance is to be paved a distance of 2 metres behind the curb.

**Number and Width of Accesses:**

- (a) It will be the policy of the Municipal Roads Department to limit the width of accesses to discourage the construction of entrances wider than the required for the safe and reasonable use of the entrance.
- (b) Limit the number of accesses to a property and in general conformity with the following:

Residences	- one per property
Farm buildings	- one per farm
Farm entrance	- minimum one field entrance per farm with additional field entrances where natural obstructions within the field prevent reasonable access across the field.
Commercial/industrial entrances	- two with a minimum spacing of 30 metres between entrances

- (c) **Exceptions:** Two entrances will be allowed for residential lots for the following circumstances:
  - 1. Lot, Corner
  - 2. Lot, through

**Definitions:**

- 1. Lot, Corner means a lot situated at the intersection of, or abutting upon, two or more public roads, provided that the angle of intersection of such streets is not more than 135 degrees;
- 2. Lot, through shall mean a lot bounded on two opposite sides by a street. If any lot qualifies as being both a "Lot, Corner" and a "Lot, through", as herein before defined, such lot shall be deemed a "Lot, Corner" for the purpose of this By-law.

**Refundable Deposit:**

A refundable deposit in the amount of \$300.00 shall be collected prior to issuance of the permit. This deposit shall be refunded to the applicant upon acceptance of the entrance by the Road Supervisor less any amounts expended to bring the entrance up to Municipal Standards.

**Permit Fee:**

That a Fee in the amount of \$25.00 be collected prior to issuance of the permit.

**Cancellation of Permit:**

Where the entrance has not been constructed and accepted by the Municipality within one year of the date of the Permit, then the Permit shall be null and void.

**SCHEDULE "A"**

**To BY-LAW NO. 69-2008**

**MUNICIPALITY OF MORRIS-TURNBERRY**

**ENTRANCE PERMIT**

Authority is granted to \_\_\_\_\_ of  
Owner / Applicant

\_\_\_\_\_  
Address Postal Code Telephone

to construct a \_\_\_\_\_ entrance to serve  
Type

Lot \_\_\_\_\_ Concession \_\_\_\_\_ Municipality of \_\_\_\_\_ or

Lot \_\_\_\_\_ Registered Plan No. \_\_\_\_\_ Town/Village/ Hamlet of \_\_\_\_\_

on the \_\_\_\_\_ side of the Municipality of Morris-Turnberry Ward \_\_\_\_\_

**Requirements for the Entrance:**

Top Width \_\_\_\_\_ m Surface Type \_\_\_\_\_

Length of Pipe \_\_\_\_\_ m Diameter of Pipe \_\_\_\_\_ mm

**Special Conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_

Refundable Deposit \$ \_\_\_\_\_

\_\_\_\_\_ per \_\_\_\_\_  
Date of Issue: Road Supervisor  
Municipality of Morris-Turnberry

**FOR MUNICIPAL USE ONLY**

**CHECK:** Is the visibility adequate in each direction?

\_\_\_\_\_ YES or List problems.

**Requirements for Pipe:**

- Top width required on Entrance \_\_\_\_\_ m - Length of Pipe \_\_\_\_\_ m

- Diameter of Pipe \_\_\_\_\_ mm - No. of Couplers \_\_\_\_\_

**Reason of New Access:**

- Installation by:

\_\_\_\_\_ Municipality  
\_\_\_\_\_ Owner

Date completed by: \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Comments re Policy:** \_\_\_\_\_

Policy Reviewed By: \_\_\_\_\_

Decision of Road Supervisor:

\_\_\_\_\_ Approved Date \_\_\_\_\_  
\_\_\_\_\_ Not Approved

Applicant Advised: \_\_\_\_\_

Deposit: \_\_\_\_\_

Cost Calculation: \_\_\_\_\_

Fee: \$25.00

Cheques to be made Payable to "Treasurer Municipality of Morris-Turnberry"

**MUNICIPALITY OF MORRIS-TURNBERRY**

**APPLICATION FOR A NEW ENTRANCE**

(Includes modifications to an existing entrance)

DATE: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

MAILING ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE:

Res: \_\_\_\_\_

Bus: \_\_\_\_\_

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Location of Proposed Entrance:

\_\_\_\_\_ side of Municipality of Morris-Turnberry \_\_\_\_\_ at Lot \_\_\_\_\_  
Concession \_\_\_\_\_ in the Municipality of \_\_\_\_\_ or Registered  
Plan # \_\_\_\_\_ in the Village of \_\_\_\_\_.

Sketch of Area:

Sketch to include:

- approx. total length of frontage (also show buildings).
- any other entrances to property.
- Distance between existing and proposed entrances including any nearby entrances on other properties.
- Other features: i.e. intersections, curves, etc.